

Minutes of the Annual Meeting of Boynton Parish Council

held on Monday 20th May 2024 at 7.30pm

Present: Cllr K Kalesnikovs; Cllr P Kalesnikovs, Cllr Stubbings and Ruth Jackman (Parish Clerk) & Ward Cllr Dealtry

24-25/1 To receive nominations and to elect a Chair

Cllrs Stubbings & P Kalesnikovs nominated Cllr K Kalesnikovs, **Resolved**

24-25/2 To receive Chair's declaration of Acceptance of Office

Cllr K Kalesnikovs duly signed the Acceptance of Office

24-25/3 To receive apologies

Received from Cllrs Emms & Walsh. Also Ward Cllr Bowtell

24-25/4 To receive proposals and to elect a Vice Chair

Cllrs K Kalesnikovs & Stubbings proposed Cllr Emms, as Cllr Emms was not present this will be confirmed at the next meeting

24-25/5 To receive chair's report

Cllr K Kalesnikovs reported it has been a successful year for the Council, Cllr Stubbings had joined the council following in his father's footsteps. Whilst there had been some issues in October with flooding the village had pulled together when the council arranged for sand and sand bags. Issues with drainage continue but there has been some work carried out by ERYC to survey the drain system and this will hopefully identify any problems and solutions will be found and actioned. Work continues with ERYC to have the path from the school towards Bridlington made useable once more.

24-25/6 Review of delegation to committees and member responsibilities

Personnel committee members – Cllrs P Kalesnikovs, Stubbings & Walsh

Defibrillator - Cllr Emms

Asset checking – all Cllrs

24-25/7 To review council policies, procedures and documentation

- a. Finance Regulations – current ones reviewed, new ones have just come out, these will be ready for adopting at the next meeting
- b. Standing Orders – only changes have been made to pronouns
- c. Financial Risk Assessment – has been updated for this council year

24-25/8 To review Councils Asset Register

As the bench listed from 1998 location is unknown this has been marked as disposed.

24-25/9 Declaration of Pecuniary or Non-Pecuniary Interest

None received

24-25/10 To agree minutes to the meeting held 25th March 2024

Resolved

24-25/11 Meeting opened to the floor for public participation and Ward Councillors report

No members of public present. No report from Ward Councillor as the new council year has only just started.

Signed

24-25/12 To receive the Clerks report

HMRC/PAYE refund still waiting (letter has been received from HMRC 18 May, which has been responded to). Still working on NS&I savings account change of signatory. Flooding, footpath from school, change in speed limit outside school and keep clear road markings – nothing to report.

24-25/13 To note correspondence

Noted no actions needed

24-25/14 To discuss and agree the future of Speedwatch in the village

With a change in circumstances for some of the volunteers, it is now not possible to continue with this and the equipment will be returned to Humberside Police

24-25/15 To discuss and agree the clerk to have the laptop serviced or to source new one

It was **resolved** to have the clerks laptop serviced at a cost of £40

24-25/16 To discuss and agree clerks home working allowance payments

It was **resolved** to pay the Clerk a £10 a month working from home allowance from 1st June 2024

24-25/17 Finance

- a. To examine and sign year ending 23/24 receipts and payments - **signed**
- b. To examine and sign year ending 23/24 bank reconciliation - **signed**
- c. To examine and sign receipts and payments to date - **signed**
- d. To examine and sign bank reconciliation to date - **signed**
- e. To approve payments under payment schedule 1 – **approved** ERNLLCA membership £188.45, Internal audit (K Mercer) £35
- f. To approve Clerks expenses – **approved** £33.42
- g. To receive Internal Auditors report - **received**
- i. To agree & sign AGAR annual governance statement section 1 – **agreed & signed** by Chair & Clerk
- j. To agree & sign AGAR accounting statement section 2 – **agreed & signed** by chair & Clerk
- k. To sign notice of exemption statement from PKF Littlejohn – **signed** by Chair & Clerk
- l. To note dates of Notice of Public Rights – **noted**. Sign to be placed on noticeboard

24-25/18 To discuss and agree meeting dates

It was **resolved** to keep meetings as bi monthly. Dates are July 15th, September 16th, November 18th, 2025 January 20th, March 17th and May 19th

24-25/19 To confirm date of the next meeting and receive any agenda items

Monday 15th July at 7.30pm

Agenda items - Grant funding for a handrail to bench outside the Village Hall, update on drainage issues

Meeting closed 8.50pm

Signed as a true record

Chair

Date